

**RECOVERY SOLDIERS MINISTRIES
ACCKNOWLEDGEMENT AGREEMENT:**

Rules & Regulations

INTRODUCTION

NEW STUDENTS

- **Each new student will be completely searched and required to take a shower upon entrance. No visits or telephone calls are permitted during the first 90 Days.**

GENERAL RESTRICTION

- 1. NO Cursing or Fowl Language of any kind, or talk about former life, drugs or alcohol is allowed.**
- 2. No Smoking (tobacco products of any kind) drugs, or alcoholic beverages are permitted including times when off campus.**
- 3. Each student is expected to use acceptable forms of address, such as "Brother Smith" or "Sister Jones". Slang expressions and nicknames are not acceptable. Students are to address one another by their proper name.**

Students must answer YES SIR, NO SIR, YES MA'AM & NO MA'AM to all authority figures.

- 4. Students are required to be ready and on time for all scheduled events. No excuses of any kind are accepted for being late.**
- 5. Fighting is NEVER tolerated. Anyone caught fighting will be automatically dismissed.**
- 6. No one should be lying down during the day without written staff approval. You may not lie down during free time or at any time between 6:00 am-10 pm unless you are ill.**
- 7. If you are too ill to get up in the morning you must remain in bed all day. Your temperature may be taken and soup will be brought to you. You may get up only to use the bathroom. Otherwise you will be set to the emergency room.**
- 8. No one is allowed outside the designated boundaries without staff accompaniment or approval.**
- 9. If you are given an answer to a question by a staff or intern do not ask anyone else unless you inform them of what the other staff or intern has said. This is called: Staff Shopping (Asking multiple staff members the same question until you get the answer you want)**

- 10. NO secular reading materials of any kind are allowed unless the director gives special permission. Only approved Christian reading material is allowed.**
- 11. No walking around without shoes or shirt EVER.**

***Rules and Regulations are subject to change at
RSM Vote and Discretion***

Prayer, Church & Devotions

- Your bed must be properly made and your area neat before prayer time in the morning.**
- All students must sit together in all church services. When at church you are expected to focus your attention on those conducting the service. Do not stare at the members of the congregation. Students are not permitted to visit with, or receive addresses or phone numbers from members of the opposite sex that they may meet during chapels or church services. Students are not permitted to go the restroom without staff permission. Do not ask unless it's an emergency.**

Mail

* The only ones you are allowed to correspond with are members of your immediate legal family. The Staff member on duty will monitor all incoming and out-going mail. You will not be allowed to correspond with any friends, from the street, girlfriends or boyfriends. All outgoing mail is to be left unsealed in a designated place.

The mail will be handed out as soon as possible. Do not ask for it ahead of time or try to receive it from the mailman, or retrieve it from the mailbox.

Phone Calls

* You must be here for 90 days before making or receiving any phone calls. You may only call immediate legal family --- no old friends, girlfriends. You are permitted **one phone call per week**. Phone calls are limited to 10 minutes and must be on speakerphone. A record will be kept of all the calls you make and receive. **DO NOT** make a call unless it is logged. The intern or staff on duty will dial the phone and make the connection - **YOU** are not to dial the number. You are not to be on the phone unless it is logged into the phone log - so before you get on the phone make sure it is logged. Don't ask for more than your limit. Phone calls will be made at appointed times only. All outgoing long distance calls must be collect or by calling card. All phone calls are subject to being monitored.

Meals (Food & Drink)

* Do not take food or drink out of the cafeteria or to dorm. Eat your meals in the cafeteria. No food is to be wasted. Each student must eat all food taken. You may refuse any food item, or request smaller portions of any item. **You are allowed only one cup of coffee.**

* If you are fasting, you must have Program Directors approval and tell the staff on duty. **When fasting you must be in the chapel praying during the mealtime.**

* No drinks, food, gum, candy, etc. of any kind are allowed in the chapel, class, church (anywhere) or in the dormitory area (except individually wrapped hard candy).

* **No one is allowed to make any "special" food or drink of any kind.** Everyone is to eat the same thing.

Personal Hygiene and Grooming for Students

* A shower must be taken every day. **Showers are to be limited to 10 minutes or less,** a maximum of 15 minutes in the bathroom per student. Only one shower a day unless approved otherwise. Any personal items left in the bathroom may be thrown away.

* Hair must be clean and neatly brushed according to haircut and style. Hair must be kept away from face and eyes.

* Each student will dress neatly and appropriately for all occasions. Blue jeans and/or sneakers (tennis shoes) may not be worn to church services. Socks are to be worn with all footwear when out of the dorm

rooms. Sandals, flip-flops, etc. are not permitted out of the dorm.

* Rock group T-shirts, motorcycle club type T-shirts, tobacco, beer, etc. White T-shirts are not permitted. (All slogans and symbols must be approved). Tank tops are not permitted at any time.

* Torn and/or tattered clothing such as patchy jeans, etc. are not allowed.

* When leaving the shower to go to your room, you must be covered with a robe. Or fully dressed. Do not walk around unclothed in your room. Use as much modesty as possible.

Rooms

*Your area must be neat and clean at all times. **You will be personally responsible for your own area.**

* All clothing must be properly hung in your closet, or neatly folded/rolled in your dresser or tote.

Towels must be hung on the hook inside your closet. Sheets, blankets, etc. are not to be hung on the sides of the beds. Dirty clothes must be taken care of appropriately. Do not leave them in a pile in your closet.

* Your bed must be made immediately after wake up (every day), and remain made up until you retire in the evening. All desks, window ledges, etc. must be kept clean. Areas may be inspected any time. You are not allowed out of your bed before wake-up time, except to use the bathroom.

*** You are expected to be in your dorm one hour before lights out (example: 9:00 if lights out is 10:00). This time may be earlier according to the discretion of the staff on duty. Devotion time is the last 15 minutes before lights out; all students shall be in a posture of devotion at this time. Lights are to be turned out immediately after devotion. All personal items must be taken care of prior to devotions. (Going to the bathroom, getting drinks, getting clothes ready for the next day, etc. is to be done before devotions start, not afterwards. When the lights are turned out, BE QUIET. NO TALKING. From lights out until wake-up you are expected to remain in your bed. If you are found any place other than your area, or the bathroom, between these hours, you will be considered off the premises without permission.**

*** Stay out of other resident's areas. Never take anything from another resident without permission; you may be accused of stealing.**

*** Nothing is to be tacked, nailed, or stapled to any walls, ceilings, or furniture. No tape is to be used on any walls or ceilings that are sheet rocked.**

Visitation

*** All visitors must be approved by the Program Director. If you receive an unofficial visitor, they may be asked to leave. All visitors are asked to sign the visitation log in the office.**

*** All incoming packages will be inspected by a staff member.**

* Finally, visitation privileges may be revoked at any time. All visits and passes will be canceled if you are on disciplined status.

* Students may not participate in another person's visit.

Class and Study Hall

* Each student is expected to complete all class assignments on time and is expected to arrive at classes prior to the scheduled starting time. You should be in your seat and ready for work at the beginning of the class period.

* **Do not use study time to write letters, to draw, to visit, etc.** If you finish the work assigned, inform the instructor and he will provide more material for you. No talking is permitted in study hall without permission.

* **No drinks or snacks of any kind are allowed during classes.**

* **Talking is not allowed in class, unless you are responding to a question asked by the teacher.**

Otherwise, BE QUIET and concentrate on the lecture or studies. Remember, you will be tested on the material presented in class and may have pop quizzes.

* You may be charged for the materials that you lose.

Scripture Memory

* Scripture verses will be assigned to every student on a regular basis. You will be responsible to learn

all of the verses you are given **no excuses will be accepted**. You may be asked to give verses at any time. (This also includes Second & Third Phase students).

Work

* Each student is required to do regular work duties. You should accept your assignment as an adult; **complaints will not be condoned**. Job duties for each student will be announced and posted each day on the white board (if you do not have a job you must notify the staff on duty). **If you complete a task early you are responsible to find the staff on duty and request further assignment**. If duties are not completed properly, some form of consequences will be given out. You are not to be in your rooms during work times.

* **If you are written up for any reason, don't complain about it, or criticize the leader---he knows his job. We prefer that you will receive the correction like an adult, and improve in that area the next time.**

* On workdays in the community, or at any other locations, **you will be expected to behave as a representative of RSM and will be responsible to report to the work supervisor for your particular assignment**. Any money that is paid for work done by students will come to Recovery Soldiers as a part of the ongoing support of the ministry.

Boundaries

* All offices, the kitchen, the pantry, and parking lots are off limits to students, unless assigned to work there. **You must knock and receive permission to enter all offices.** DO NOT just walk in. No one is allowed in the main office building without permission from the leader on duty, you must have permission before you go to the offices. Also, be sure that you have a valid and worthwhile reason to go.

* You are not allowed to go out of or hang out outside of the front of the facility. The field is off limits except by permission of leader on duty. The only areas outside that you are allowed to be is the recreational garden and fitness area unless you are assigned to be somewhere else. No first phase students are allowed in the second phase areas unless assigned to work there or by special permission.

Off Campus Privileges

* Any time a student leaves the campus he must have a staff member, leader or intern (or an individual assigned by staff) to accompany him to and from any destination. This includes trips for shopping, dentist, doctor, hospital, probation/parole officers, or any other place.

* This time away must be approved in advance by the Program Director. The costs involved for transportation for the student and his escort shall be

provided by the student who wants to leave the campus.

A Final Reminder...

* Always be aware of the fact that you came to us for help. **You sought us out in your time of need. We did not come to you.** Therefore, you have, in effect, submitted yourself totally to all that this program entails. This means that complaining, whining, etc. about any part of this program that you disagree with or do not understand the reasoning behind, cannot and will not be tolerated, either verbally or non-verbally.

* **If this program is not to your liking, remember that you are always free to leave, however you will be accountable to any legal responsibilities that binds you.** If, however, it is your desire to stay and grow within the limits set for you, then do so in an adult manner without fretting or fussing. The staff will always be available to help you in any manner that they are able. Please take advantage of their counsel and experience. We encourage you to dedicate yourself to the Lord while you are here remembering that "God" rewards those who diligently seek Him" Hebrews 11:6. It's your time do not waste it.

RSM STUDENT INTAKE ACKNOWLEDGE

I understand that **should I decide to dismiss myself I will be taken to the bus stop and any probation officers,**

attorneys or authorities associated with my circumstances will be notified immediately of my dismissal. Also I must wait for approval of the appropriate staff for use of this service. I also understand that once the decision is made to leave for any reason I will not be allowed to go and talk to others students. I also understand that I cannot receive money from anyone for any reason that is at RSM. Any personal items not taken will become the property of RSM unless arrangements are made to pick them up within 24 hours of departure.

I also understand and agree that I will not hold Recovery Soldiers Ministries responsible for any loss of personal items at any time.

I understand that the program is a minimum 12 months. I agree to complete the entire program.

Once you decide to leave or are dismissed you must receive prior approval to come back on campus each visit that you make.

Should the application fee not be paid upon entry into the program, I understand that I am responsible for the fee when I am able to pay.

I have read, received a copy and fully understand the rules and regulations. I agree to abide by the rules as stated.

Student Signature

Date

